

Art & Craft Expos

Name: _____ Business: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Website or Facebook Page: _____

Wisconsin Seller's Permit#/FEIN: _____ or last four digits of SSN: _____

(For Wisconsin Seller's Permit contact Wisconsin Department of Revenue (608) 266-2776 or www.revenue.wi.gov)

Briefly describe of **ALL** your handcrafted items: _____

Springtime Splendor – April 26, 2025

Booth: 10' x 12' (depth by frontage)

Booth _____ x \$60.00 per Booth = \$ _____

Electricity _____ x \$15.00 per Booth = \$ _____

6 ft. Table _____ x \$5.00 per Table = \$ _____

Tables are NOT included

Total = \$ _____

Holiday Wonder – November 1, 2025

FULL

Grand Total = \$ _____

Applications will **NOT** be processed without the following:

1. Completed and signed Application
2. Payment- make checks* payable to:
FDL-SD Community Ed & Rec
Art & Craft Expos
72 W. 9th Street
Fond du Lac, WI 54935
3. Required photos emailed to:
michj@fonddulac.k12.wi.us **or**
business website. **No printed pictures will be accepted.**

*Applications submitted within 30 days of Expo **MUST** pay by cash or with credit card after completed application and photos have been submitted and approved.

I assume all responsibility for my exhibit and hereby release FDL-SD Community Education and Recreation Department Art & Craft Expos, FDL-SD Community Ed & Rec, Fond du Lac School District, Fond du Lac Fairgrounds, their employees, coordinators, committees, and location in which the event is held from all liability whatsoever for claims of loss, damage, or injury to myself, merchandise, and employees of any kind. I also understand that **Registration and rental fees are non-refundable and non-transferable. NO EXCEPTIONS.**

I have read the terms of the FDL-SD Community Ed & Rec Art & Craft Expos, and I understand and agree to comply with the requirements and rules. I agree that my submitted pictures may be used for advertising for the Expo(s). I also certify that the products displayed and sold in my booth have all been designed and crafted by me from raw materials and are not manufactured items I have purchased.

Signature: _____ Date: _____

FOR OFFICE USE ONLY: FL CL ML P E M Booth# _____ E/T- _____

Date: _____ cc/cash/check: _____ receipt#: _____ Reply Sent: _____ Booth# _____ E/T- _____

FDLSD / **COMMUNITY ED & REC** presents: **Art & Craft Expos**

Vendor Information

Welcome to the FDL-SD Community Education and Recreation Department Art & Craft Expos

When your completed application, emailed pictures, and payment are received, it will be processed and a confirmation letter with booth assignment will be emailed to you within 2 weeks of us receiving it in our office. If you have not been accepted, your application and payment will be returned to you within 2 weeks of us receiving it in our office.

1. Applications

Applications must be filled out completely, payment accompanying it, and photos emailed to: michj@fonddulac.k12.wi.us. If there is more than one vendor in the same booth selling their own handmade goods then, EACH PERSON MUST complete an application and email pictures of their handmade goods. If there is no application from them, neither vendor will be allowed to participate in future Expos.

2. Juried Art & Craft Expos

All FDL-SD Community Ed & Rec Art & Craft Expos are juried shows, meaning ALL items are handcrafted by you, listed on your application, and suitable quality for the Expo. Articles not made by the vendor in the booth, imported, homemade baked goods, fund raisers, flea market type merchandise, home improvement, and multi-level marketing (Direct Sales) including, but not limited to, Epicure, Tupperware, Young Living, etc. will NOT be accepted. Show Coordinators reserve the right to inspect all displays and Vendors agree to immediately remove all items the Show Coordinator considers inappropriate or not handmade.

3. Booths/Fees

All booths are indoors so Expos are held regardless of weather. A booth will NOT be reserved until your completed application, emailed pictures, and payment in full, has been received. Applications submitted within 30 days of an Expo MUST pay by cash or credit/debit card only. **Registration and rental fees are non-refundable and non-transferable. NO EXCEPTIONS.**

4. Signs

Discounts, Going Out of Business, or Sale signs are NOT allowed. A Show Coordinator will ask you to take them down. This includes fund raising, soliciting, advertising, and flyer distribution. Computer generated signs with prices are acceptable and encouraged.

5. Photos

All Vendors are required to email photos or provide a website link with three photos of all your handmade products with one photo of you creating your work. Photos may be used on our Facebook page for Expo advertising. **Applications with printed photos will not be accepted.**

6. Exhibits

Vendors with canopies, awnings, and/or walls that could potentially block the view of your neighboring vendors will need prior approval. To discuss the use of these and/or booth locations please call (920) 929-2883 prior to applying.

7. Location

Both Art & Craft Expos are held at the Fond du Lac County Fairgrounds in the Recreation Center, located between Fond du Lac Ave and Martin Ave. The address is 534 Fond du Lac Ave., FDL, WI 54935. The Recreation Center is located at the south end of the Fairgrounds.

NOTE: This is not the "Expo" building

8. Times

Set-up times are listed on your confirmation letter. The Springtime Splendor Art & Craft Expos is open to the public 9:00 a.m. – 2:00 p.m. and the Holiday Wonder Art & Craft Expo is open to the public 9:00 a.m. – 3:00 p.m. Early packing up tear down is not permitted and vendors who do so will not be allowed to participate in future Expos.